



YOU'VE GOT  
talent.

**amesto**  
Global

## US Accounting Associate

📍 New York City (USA) and/or Hybrid (East Coast)

### ABOUT US AND THE POSITION

Amesto Global is a partner-led boutique firm offering bespoke solutions to companies expanding both domestically and internationally. We are client focused and embrace technology in all aspects of our work practices. We work hard to automate our processes as much as possible to deliver timely information to our clients.

As part of our growing U.S. team, we are seeking an *Accounting Associate* with at least three years of experience to support our clients with transactional accounting, financial reporting, and operational support. This role provides an excellent opportunity to develop your expertise in a dynamic, international environment while working alongside experienced professionals.

### KEY RESPONSIBILITIES

#### 1. Financial Accounting & Reporting

- Assist with monthly, quarterly, and annual financial close processes, including preparing journal entries, account reconciliations, and financial statements.
- Ensure accurate and timely recording of transactions, maintaining compliance with US GAAP and company policies.
- Support the preparation of management reports, variance analysis, and financial summaries for internal and external stakeholders.

#### 2. Accounts Payable & Accounts Receivable

- Process vendor invoices, employee expense reports, and payments, ensuring proper approvals and documentation.
- Manage accounts receivable, monitor outstanding balances, and follow up on overdue payments.
- Reconcile and manage purchase orders and sales orders, liaising with vendors and customers to resolve discrepancies.

#### 3. Banking & Reconciliation

- Perform bank and credit card reconciliations, identifying and resolving discrepancies in a timely manner.
- Assist in maintaining cash flow records and forecasting, ensuring adequate funds for operations.

#### 4. Compliance & Process Improvement

- Ensure compliance with federal, state, and local regulations, including sales tax, payroll tax, and other financial reporting requirements.
- Support the implementation of automated financial processes and cloud-based solutions to improve efficiency and accuracy.

#### 5. Client Support & Advisory

- Act as a support for client inquiries related to accounting, financial reporting, and operational matters.
- Collaborate with internal teams to deliver seamless accounting and business support to a diverse international client base.
- Provide insights and recommendations to enhance client financial processes and reporting accuracy.

## QUALIFICATIONS & SKILLS

- 3+ years of transactional accounting experience.
- Degree in Accounting (preferred), Finance, or related field.
- Working knowledge of US GAAP principles.
- Strong analytical skills and attention to detail.
- Proficiency in Microsoft Office and cloud-based accounting softwares.
- Ability to work independently while proactively collaborating with a global team, in a fast-paced start-up environment.
- Strong organizational and deadline management skills.
- Authorized to work in the USA.

## WHY JOIN US?

- Be part of a forward-thinking global team dedicated to excellence.
- Flexible hybrid work policy.
- Work on exciting projects with a diverse and international clientele.
- Career growth opportunities in a fast-growing international firm.
- Access to opportunities for professional growth and career advancement.
- Competitive compensation and benefits package (Health, Dental, Vision and 401K).

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## ADDITIONAL INFORMATION

At Amesto Global, we believe *'Life is Now. Work Somewhere Awesome'*. Our vision is to foster work-life balance for both our team and our clients, enabling everyone to focus on what truly matters, professionally and personally. Guided by our mission—Simplifying Business—we help clients streamline their operations so they can dedicate time to their core objectives. *Simplify Business. Simplify Life.*

We are committed to building an inclusive workplace where every individual can grow and thrive. Our competitive compensation package includes a base salary, performance-based bonus and comprehensive benefits such as Health, Dental, Vision and 401K. At Amesto Global, you will join a forward-thinking, global team dedicated to excellence, collaborating on exciting projects for a diverse international client base while advancing your professional growth and career development.

### Compensation range: \$70,000 - 85,000 annually

This range represents the Company's current expectation for compensation at the time of this posting. Actual compensation will depend on location, skills, qualifications and experience in line with applicable laws. Amesto Global reserves the right to adjust this pay range as necessary.

### Triple Bottom Line

Aligned with the overarching mission of the Amesto Group, we prioritize what's known as the Triple Bottom Line: People, Planet and Profit. This concept is ingrained in all aspects of our business operations. We closely evaluate every project we

take, with the main emphasis on selecting initiatives that have enduring social benefits. We are driven by the belief that our work should contribute positively to society while ensuring sustainable growth for our company.

### Equal Opportunity Employer

Amesto Global is an equal opportunity employer and is committed to creating a diverse, inclusive and equitable workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, disability or protected veteran status.

## HOW TO APPLY

If you are ready to take on a challenging and rewarding accounting role, we would love to hear from you! Please submit your resume and a cover letter detailing your qualifications and experience to our team at:

[hrua@amesto.com](mailto:hrua@amesto.com)

For more information on Amesto Global, visit us at: [www.amesto.global](http://www.amesto.global)



**WORK somewhere  
AWESOME!**

**amesto**  
Global